



Gregg Dieguez <mccgreggd@gmail.com>

Are we prepared for hybrid meetings at GCSD?

Nancy Marsh <marshdn1@gmail.com>

Sat, Feb 4, 2023 at 5:50 PM

To: Gregg Dieguez <mccgreggd@gmail.com>

Cc: Delia Comito <dcomito@granada.ca.gov>, Chuck Duffy <cduffy@dudek.com>

I will leave this to Delia and Chuck to sort out with PCTV. I do hybrid meetings with my non-profit board and it definitely helps to have a very large monitor (I connect my laptop to my 60" tv with a HDMI cable) and a conference Mike. I run the zoom from the laptop connected to the TV. But those meetings don't have to be recorded, so PCTV is best suited to explain what's needed to capture sound from both zoom and in-person participants.

The non-profit has a large screen tv on a rolling stand so it doesn't have to be mounted on the wall and in our context it can be positioned where both the Board and members of the public can see it.

If several people in the same room using the same Wi-Fi there could definitely be sound and bandwidth issues. It would be best if only one laptop is on zoom and all presentations are shared from that one laptop (meaning any presentation material should be sent to the zoom person ahead of the meeting).

Nancy

Sent from my iPad

On Feb 4, 2023, at 4:58 PM, Gregg Dieguez <mccgreggd@gmail.com> wrote:

Delia and Nancy,

It occurred to me that while I was complaining about stormwater and infrastructure with Nancy we never closed the loop on the reason for my visit. I believe the answer is "not quite" from the MCC perspective, but maybe you know more and have more equipment than I know about.

We provided a pair of speakers, which PCTV liked so much they wanted to buy them, and a 24" PC screen which is mostly worthless. If a council member provides a laptop with the necessary Zoom capability, then 2 or 3 council members could scrunch together and view that screen to see the Zoom attendees and the one with that laptop could use the zoom controls to manage the meeting. But for a council of 5 or 7, it's just unworkable, as well as up close and personal in a COVID era, so I view it as next to worthless. PCTV suggested a wall screen of 50+" with built in speakers (and then they'd buy ours 😊). I'm willing to split the cost of that, pending vote of Council, but I view it as preliminary, and we might as well have a real meeting and find out what else goes wrong. There are other issues and expenses:

PCTV had 2 guys there, so they used both their laptops, one for their camera and sound feed, and the other to control the projector. They used the projector and sound mixer in your cabinet and it was fine. However, the MCC member's laptop didn't have an HDMI cable port, so it couldn't control the projector. One or both of us (agencies) needs to provide a laptop with Zoom software, and an HDMI port, and cable (or we share it). PLUS, we need another laptop or more for the council participants to manage the Zoom software and run the meeting (and maybe hook up to a large PC screen). Ideally every council member would be using their own laptops, otherwise how could they raise hands and chat and share their screens to present? That Zoom PC which PCTV provided wouldn't connect to your wall ethernet, so we'd be using your wireless network and hoping the bandwidth is sufficient for 5 to 7 council members in addition to PCTV, and the viewing audience. If there is a wall computer connection that works, please let PCTV and me know where and how to use it.

On ventilation, I suspect your building is not HEPA filtered and UV sterilized (like airplanes). I don't know the air exchange stats either. In dentist offices they use these floor mounted "air cleaners" and I'm writing one I know for what he got and how he knows it works. He had one unit in every cubicle work station, and he still caught COVID, but not until it got really infectious with Omicron. I have an inquiry into an MWSD Board member who claims to be

an expert on the ventilation requirements.

So my understanding is the agency hosting the meeting would need to bring, in addition to the equipment we've already both supplied and the PCTV will bring:

a) a laptop with HDMI cable (likely Windows)

b) at least 1 laptop for a council member to use running the Zoom meeting. That person could be at home, if the law allows.

c) whether we need a large wall-mounted screen remains to be seen, as well as whatever I don't know.

Perhaps we can convince the County to pay PCTV to always bring 2 laptops and the HDMI cable, but I don't know how they get paid or whom to influence. I'm thinking of writing County Mgr. Callagy on the costs of the infrastructure required, but let me know if that is needed from your point of view.

So that's my understanding, but I left before the PCTV guys did, and I'd love to hear that you know more and better about this topic and that I/we need do nothing more. Please let me know your thoughts and whatever I missed. Unless the rules change, we have to be hybrid and in person our first March meeting.

Gregg A. Dieguez

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