## 2022 MCC Committee and Task Assignments Government Meetings

02/06/22 updates from retreat 02/05/22

Committee Assignments	MCC Member	Claire	988 1.5 1.5 1.5 1.5 1.5 1.5 1.5 1.5 1.5 1.5	1,1Che	,,, Dan	, liir	$D_{\partial V_{\Theta}}$
Planning Review Committee	Claire Dave Jill	Х				Х	Х
Quarry/Mirada Surf Master Plan Liaison	Len			<b>&gt;</b>			
CDRC Liaison & Applicant Interviews w/Supervisor.	Claire	Х					

Task Assignments	MCCMarchan	air <sub>e</sub>	, Seg.	lichelle	, 4:	$O_{\partial \eta}$	lil/	aVe
PO mail pickup	MCC Member Jill, Claire	$\frac{3}{x}$	<u> </u>	<u> </u>	<u>*</u>	9	×̈́	
Post paper agenda at Montara PO	Gregg	^	X				_	
Post paper agenda at Moss Beach PO	Claire	X	<del>  ^</del>					
Post paper agenda at El Granada PO	Dan					Х		
Google MCC Distribution List	Dave Gregg Michelle		х	х				Х
Transition Agenda Mailing List	Dave Michelle			Х				Х
Mailchimp Management	Michelle Gregg		Х	Х				
Facebook	Michelle			Х				
Nextdoor	Dave Claire	Х						Х
HMB Review	Dave Gregg		Х					Х
Meeting room open/setup/close	Dan					Х		
Zoom: run mtgs, schedule, manage account	Gregg Dave		Х					Х
Maintain MCC office at airport	Jill Dave						Х	Х
A/V equipment transport/setup (Hybrid mtgs)	Dan Dave					Х		Х
Meeting binder & printed materials	Jill						Х	

## Government bodies whose actions may impact the Midcoast

		Claire	, 88, 5 88, 5	chelle	۲	2		Š
Review agendas for items of Midcoast imp	ortance (see Calendar page)	'రో	હ	<u> </u>	η (Θ)	$\rho_{a\eta}$	!!;	Dave
A1 Board of Supervisors	Dave							Χ
A1 SMC Planning Commission	Dave Jill						Х	Χ
A1 Zoning Hearing Officer	Dave Jill						Х	Х
A1 Coastside Design Review Committee	Dave Claire Jill	Х					Х	Х
A1 LAFCo	Gregg		Х					
A1 Resource Conservation District (RCD)	Michelle Dave			Х				Χ
A1 FireSafe Monthly	Len Dan				Х	Х		
A2 SMC Parks Commission	Dave							Х
A2 SMC DPW	Len				Х			
E Emergency Services - CERT, CEAP, Calfire	Michelle Claire	Х		Х				
01 SMC Harbor District	Dave Jill						Х	Х
01 Sewer Authority Midcoastside (SAM)	Gregg		Х					
01 Coastside Fire Protection District	Dave Dan					Х		Х
01 Cabrillo Unified School District (CUSD)	Michelle Jill Len			Х	Х		Х	
01 Coastside County Water District (CCWD)	Gregg		Х					
01 GCSD & Parks Advisory Committee	Len Dan				Х	Х		
O2 Caltrans District 4	Len Michelle			Х	Х			
01 MWSD	Gregg		Х					
O2 HMB City Council	Claire Jill	Х					Х	
O2 HMB Planning Commission	Dave Claire	Х						
O2 Pacifica City Council	Gregg		Х					
O2 California Coastal Commission	Len Dave Claire	Х			Х			
02 C/CAG – City/County Association of Governments	Len Gregg		Х		Х			
O2 Samtrans	Claire	Х						
O2 Regional Water Quality Control Board (new)	Gregg		Х					
02								

	Other Infrastructure & Support		Claire	Gregg	Michelle	γ <sub>ο</sub>	$O_{a\eta}$	lir.	Dave
	Ownership of MCC gmail acct. / maintain backup security contact info	Gregg Dave		X					x
<b>-</b>	Institutional knowledge repository:	Dave Gregg		X					X
I2a	- What we've done in the past, and why	Dave Gregg		Х					Х
I2b	- Brown Act advice	Dave Gregg Len		Х		Х			Х
	<ul> <li>Keep a copy of all MCC documents and email for reference (where, how, backup?)</li> <li>Respond to incoming requests to MCC email as needed,</li> </ul>	Dave Gregg		х					Х
	sometimes with research.	Dave, Claire	X						x
14	Post incoming events to website as needed	Gregg Claire Michelle	Х	Х	Х				
	Subscribe to agendas for many county and regional bodies, scan and read as needed.	Dave Gregg		Х					х
	Website Administration (backup, restore, new/changed features, debugging)	Gregg Dave		Х					х
17	Adopt-A-Highway	Michelle			Х				